

Thank You for choosing Suwanee Family Physicians, specialists in Family Medicine
Billing and Collection Information

Dr. Shih and his associate physicians care for patients and order tests based on the standards of care in the medical community.

We strongly suggest you contact your insurance company prior to your visit to review your health insurance coverage limits.

You will be responsible for any balances on your account over 30 days from the date of service if your insurance company delays, denies, or otherwise withholds payment for services regardless of their reason for denial.

Office Visit Charges

- _____ For HMO plans Dr. John Y. Shih must be listed as your Primary Care Physician. Otherwise payment is due at the time of service.
- _____ Co-Pays and Deductibles are due at the time of service.
- _____ Payment for services considered “non-covered” by your insurance is your responsibility payable within 30 days of service. Please contact your insurance company prior to your visit and request coverage limitations.
- _____ An office visit charge for non-insured patients will be collected before services are rendered. Any additional services performed will be collected at the time of service.
- _____ We are unable to extend credit or set up payment plans.
- _____ If your insurance company does not pay your claim in 30 days, payment becomes your responsibility. We will apply the balance towards your credit card or you can pay with cash or a check.
- _____ Accounts with balances over 60 days from the date of service will be assessed an additional 33 & 1/3% fee and sent to collections.
- _____ There is a \$25.00 fee for insufficient checks and balances over 30 days from the date of service. We do not accept checks over \$40.00.
- _____ I accept responsibility to pay for tests which may need to be repeated.

X-Ray Services

Some insurance plans require that x-rays be performed in a hospital radiology center. If that is your plan's requirement, your x-ray cannot be performed at this office. Please check with your insurance company.

Lab Services

Some lab tests are performed in this office, others must be sent out to an outside lab. You may receive a bill directly from the lab if your services are not covered by your insurance. Check with your insurance company to verify your lab benefits.

Workers Compensation

For patients who file under workers compensation, if your employer deems your injury non-work related the patient will be responsible for payment within 60 days.

Signature: _____ Date: _____